



July 11, 2024

To:

DAG Architects marketing@DAGarchitects.com	Harvard Jolly Architecture marketing@harvardjolly.com
Spiezle Architectural Group, Inc. ctedeschi@spiezle.com	Zyscovich, LLC lellrod@stratusteam.com

Re: Selection Notification/Presentations
RFQ 24-15 Architect Services - Western Grove K8

The Evaluation Committee ranked firms for the RFQ referenced above in the following order:

1. Spiezle Architectural Group, Inc.
2. Zyscovich, LLC
3. Harvard Jolly Architecture
4. DAG Architects

The committee requested all four firms participate in the presentation/interview portion of the RFQ. Below is the presentation schedule and corresponding time. Firms will be expected to give a thirty-minute presentation, with a thirty-minute question and answer period. Firms will be allotted five minutes prior to the scheduled time for setup. The district has a full day of interviews and appreciates the vendors' ability to set up quickly and efficiently to keep the schedule moving. Presenters will have access to a TV display (USB port; please bring a cable), sound may not work. Please bring your own sound if needed for your presentation.

Presentations are scheduled for **July 18, 2024**, times are listed below by vendor, in no specific rank or order and time slots were selected by random order.

Firm	Setup Time (5 min)	Presentation Time (30 Min)
Harvard Jolly Architecture	6:55 AM	7:00 AM
DAG Architects	8:00 AM	8:05 AM
Zyscovich, LLC	9:05 AM	9:10 AM
Spiezle Architectural Group, Inc.	10:10 AM	10:15 AM

Committee Members will be asked to score firms on the criteria set below (also listed in the RFQ document). An adjectival scoring system shall be applied throughout the evaluation process for the evaluation of the written responses and the oral presentation/informal interviews. A score of 0 is the least favorable and a score of 10 is the most favorable in all sections. Points earned during the presentation portion will be added to the written score to obtain a total score. Point assignments in each of the interview evaluation criteria will be totaled and then divided by the number of committee members for the average score for each criteria. The average score for each criteria will be added together for a total score, not to exceed the total points (70). Presentation scoring criteria are listed below.

Presentation Questions/Scoring:

1. Project Team – (Weighted Value 20)

The proposer will identify key staff assigned to this project with their qualifications and longevity to the firm. The proposer will discuss how the staff will be organized to provide service to the Board and their continuity to the project.

2. Project Approach & Schedule – (Weighted Value 25)

Each firm will present their specific approach to working with the Board to develop a schedule and provide preconstruction, bidding, and construction services. Provide the Firm's preferred phasing plan and preliminary schedule through the project. Comment on schedule options and how those will affect costs. Describe the project phase or activity that you believe most benefits the overall project and why.

3. Budget and Financial Management – (Weighted Value 25)

The proposer shall present an analysis of the project budget and discuss the firm's approach to obtaining bids and managing cost control mechanisms. Describe your cost control methods for the design and construction phases. How do you develop cost estimates, how often are they updated, and what steps are taken to realign costs?

Please feel free to contact me if you have any questions.

Sincerely,

Kimberly Albritton

Kimberly Albritton
Director Financial Operations

Failure to file a protest within the time prescribed in s. 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute



a waiver of proceedings under chapter 120, Florida Statutes. (Note: Florida Statutes 120.57(3) and School Board Policy 7.701 contain entire procedure for filing).

